



**REGULAR MEETING MINUTES OF THE GOVERNING BOARD**

26089 Girard St, Hemet, CA 92544

1175 Linda Vista Drive, San Marcos, CA 92078

We reserve the right to record any/all Board Meetings.

**Our mission at Bayshore Preparatory Charter School is to educate K-12 students through a rigorous college prep curriculum in a flexible, student-centered learning environment. Our goal is to actively partner with students, parents, and the community to support students' academic success and personal goals.**

**MARCH 8, 2016 4:00 PM**

**1. CALL TO ORDER**

The meeting is called to order by Mr. Frank Ogwaro at 4:07 PM.

**2. PUBLIC SESSION**

**A. Roll Call**

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Present via Conference Call</u>
Tom Estill		x	
Bill Jagger	x		
Frank Ogwaro	x		

**3. COMMUNICATIONS FOR CLOSED SESSION: requests to speak? N/A**

**CONVENE TO CLOSED SESSION:** The meeting will convene to closed session at \_\_\_\_\_ N/A \_\_\_\_\_.

**4. CLOSED SESSION-None**

**CONVENE TO OPEN SESSION:** The meeting will convene to open session at \_\_\_\_\_.

**5. PLEDGE OF ALLEGIANCE- Frank Ogwaro.**

**6. APPROVAL OF AGENDA**

It is recommended that the Governing Board approve the Agenda.

Motion:	Bill Jagger		As Submitted: x
Second:	Frank Ogwaro		As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Tom Estill			x
Bill Jagger	x		
Frank Ogwaro	x		

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION: N/A**

**8. CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion as set forth below. Unless specifically requested by a Board member to be set for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all items set forth under the Consent Agenda.

- A. Minutes of the Regular Board Meeting on FEBRUARY 9, 2016.
- B. The Warrant Report for February 2016.

Motion:	Frank Ogwaro			As Submitted: x
Second:	Bill Jagger			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tom Estill			x	
Bill Jagger	x			
Frank Ogwaro	x			

**9. OPEN PUBLIC COMMENT**

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may (1) acknowledge receipt of the information/report and comment; (2) refer to staff for further study; or (3) refer the matter to the next agenda.

**10. ACTION ITEMS**

- A. Approval of Comprehensive School Safety Plan for 2016 – 2017.

Motion:	Frank Ogwaro			As Submitted: x
Second:	Bill Jagger			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tom Estill			x	
Bill Jagger	x			
Frank Ogwaro	x			

- B. Approval of 2<sup>nd</sup> Interim Budget Report.

Motion:	Frank Ogwaro			As Submitted: x
Second:	Bill Jagger			As Amended:
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	
Tom Estill			x	
Bill Jagger	x			
Frank Ogwaro	x			

**11. INFORMATION/ DISCUSSION ITEMS**

- A. Executive Director’s Report – Nancy Spencer

- i. Jody is back at Bayshore and Brookes is at Baypoint. Jody is preparing CAASPP testing for both schools. Enrollment is around 126. We lost a number of high school students. Currently, we have around 60 enrolled, compared to last year’s 90. However, we are getting a good amount of students enrolling for next year, especially in the lower grades. We actually saw a spike in the lower grades this year. It would appear that parents are looking for something different. This will help us level out in the fall. Our enrollment number does include 6 students from Hemet. All 6 are being homeschooled. Some are waiting for spaces to open up at Baypoint. It is good to let students trying to attend Baypoint know that we are also an option. We did receive a Technology reimbursement for \$7000. It is from Microsoft. It refunds some of the money we have already invested in software. There is a CCSA Conference in Long Beach from March 14<sup>th</sup> – 17<sup>th</sup>. We are considering some advertising strategies that Baypoint did (mailed postcards). Currently, we are looking into a new back office company to replace DMS. We are waiting on one proposal.

- B. PAC meeting – Mrs. Diaz-Burns

- i. We have planned a trip to the Mingei Museum and Museum of Man on May 18<sup>th</sup>. The trip is going to be funded by the Mingei Museum. The butter braid fundraiser is ending this Friday, March 11<sup>th</sup>. Parents are currently researching dining out fundraisers. Mrs. Ladd wants to plan a trip to the Wild Animal Park for the entire school. We need \$450 for two buses. We need to research how much money we have from donations/grants. Parents are looking into laptop charging carts. Parents are also researching ways to promote the school. They believe community events like San Marcos Trail Days are perfect places to advertise the school. They would like to sell shirts. We need Mrs. Phillips, the art teacher, to finalize our logo. We have a group of parents planning something for teacher's appreciation week. We had a lot of questions about CAASPP testing. Thursdays might be a better day for PAC meetings.
- C. LCAP Presentation – Nancy Spencer
- D. Facilities: Brookes
  - i. Last Wednesday, the City of San Marcos held a meeting. It was 2 hours long. It was to discuss The Father's House and their recent purchase. Prior to the meeting, someone complained to the city about Bayshore. The city made a surprise visit. All of the local business owners are against the church's purchase. However, there was nothing they could do to stop it. It creates a parking issue and these owners do not want to deal with restrictions. The church will be receiving a Directors Permit, which can be objected too. The sky lights have been nailed down.
- E. Empty Board Positions
  - i. We have one parent who is interested. She is the mother of one of our lower grade students. We believe she will be a good fit. However, she would like to discuss the position in greater detail with Frank before submitting her application.
- F. FORM 700-April 1, 2016 Due
  - i. All board members have submitted their form 700.
- G. Status of Parking: The Father's House v. Bayshore's CUP.
  - i. Covered under facilities.
- H. Open Discussion – Board Members
  - 1. We need to encourage students who are currently trying to attend Baypoint to attend Bayshore while they wait for an opening. We should also encourage those students who don't attend school very often at Baypoint to try out Bayshore's homeschool program.

**12. FUTURE AGENDA ITEMS**

- A. Choosing a back office company
- B. Discussing the 403b retirement plan

**13. ORGANIZATIONAL MATTERS**

The next regular meeting of the Governing Board will take place on April 12, 2016 at 10:00 a.m. at 1175 Linda Vista Drive, San Marcos, CA 92078.

**14. ADJOURNMENT**

Motion:	Bill Jagger		
Second:	Frank Ogwaro		
Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Tom Estill			x
Bill Jagger	x		
Frank Ogwaro	x		

The meeting adjourned at 4:53 PM.